



Wildlife Conservation Society-Mozambique Request for Proposal

Date:

15/08/2024

Subject:

Provision of Digital Satellite Tracking Solution for Fleet Management

Reference #:

NSR_PROC_RFP 0005/2024

Introduction:

- The Wildlife Conservation Society (WCS) partners with the Government of Mozambique to manage the Niassa Special Reserve, among other conservation projects. The project oversees a fleet of 36 vehicles. To enhance the management of this fleet, WCS seeks proposals for a digital satellite tracking solution that allows real-time tracking, vehicle performance monitoring, and management software for data analysis and reporting. We intend to roll out a tracking solution for twenty of the vehicles in our fleet, at this stage.

Scope of Work

The selected service provider will be required to:

- Supply and install digital satellite tracking devices on all 20 vehicles
- Provide a digital dashboard for real-time tracking and monitoring of vehicle performance
- Provide EarthRanger intergration
- Ensure the software includes features for monitoring dangerous driving behaviours (e.g., speeding, harsh braking and erratic turning)
- Provide a management platform for the analysis and reporting of vehicle data, including customizable reports and alerts
- Provide ongoing support and maintenance services for the system

Objectives

The WCS aims to implement an advanced tracking system to achieve the following objectives:

- Improve driver performance and vehicle care through 24/7 tracking, reporting and follow-up to alerts
- Reduce after-hour and unauthorized vehicle movements and enforce policy
- Prevent accidents by monitoring alerts relating to dangerous driving
- Reduce overall vehicle utilization and thereby wear and tear on vehicles
- Track fuel consumption per vehicle to identify discrepancies and discourage theft

General Requirements

Proposals should address the following technical requirements:

- Compatibility of tracking devices with a wide range of vehicle makes and models
- Real-time data transmission with low latency
- User-friendly software interface with dashboard views and reporting tools
- Secure data storage and transmission protocols
- Scalability to accommodate future expansion of the fleet

Period of Performance:

The period of performance of any contract resulting from this solicitation is anticipated to be between the start and end dates listed below.

Start Date: 01/10/2024

End Date: 30/09/2025

Proposal

Content: All proposals must:

1. Describe the qualifications, experience, and capabilities of the firm in providing the type of services being requested.
2. Detailed technical proposal outlining the proposed solution, including hardware and software components.
3. Contain a detailed cost breakdown with applicable taxes and other charges clearly identified. Pricing model, including a breakdown of costs for hardware, software, installation, training, and ongoing support.
4. Implementation plan with timelines.
5. Provide at least 3 references of similar contracts with a description of the services provided, value of the contract, and the contract periods of performance.
6. Include a contact name, email address, and telephone number to facilitate communication between WCS and the bidding firm.
7. Provide a brief outline of the company and services offered, including:
 - Full legal name, jurisdiction of incorporation, and address of the company.

- Full legal name and country of citizenry of company’s President, Chief Executive Officer, and/or all other principal officers of the company.
- The year that the business was established.
- If a consortium of firms or a team of consultants submits a proposal jointly, the above information should be provided for each member of the team.

To ensure consideration, all quotes must be submitted in the following language and currency, and by the due date noted below:

Language: English/Portuguese
 Currency: MZN

Submission Instructions:

All proposals must be emailed to the address below with your proposal attached in one or more files (pdf preferred). DO NOT email your proposal to any other employee of WCS or deliver your proposal in hard copy to a WCS office. Failing to adhere to these instructions may make your proposal ineligible for consideration.

Email: wcsmozambique@wcs.org

Order of Events:

This procurement will be administered in accordance with the following dates (Subject to change at WCS’s sole discretion)

| Date | Event |
|------------|---|
| 22/08/2024 | Last date that questions and notice of intent to bid will be accepted. Questions and answers will be distributed to all known interested parties, so questions should not disclose confidential information, and all interested parties should submit a notice of intent to bid by this deadline to ensure they receive a copy of WCS responses to questions. |
| | Questions and/or notice of intent to bid should be emailed to tbaira@wcs.org |
| 30/08/2024 | Date and answers to questions to questions will be distributed to all known prospective bidders. |
| 10/09/2024 | Last date for submission of proposals |

Terms and Conditions:

- The Request for Proposal is not and shall not be considered an offer by WCS.

- All responses must be received on or before the date indicated of the RFP. All late responses will be rejected.
- All unresponsive proposals will be rejected
- All proposals will be considered binding offers. Your proposal must be valid for acceptance for a minimum period of 90 days from the closing date of this solicitation.
- All awards will be subject to WCS contractual terms and conditions and contingent on the availability of donor funding.
- WCS reserves the right to accept or reject any proposal or cancel the solicitation process at any time, without assigning any reason, and shall have no liability to any vendors for such rejection or cancellation of the RFP.
- WCS reserves the right to accept all or part of the proposal when awarding the contract.
- All information provided by WCS in this RFP is offered in good faith. Individual items are subject to change at any time and all known intended bidders will be provided with notification of the changes.
- WCS reserves the right to require any bidder to enter into a non-disclosure agreement.
- Bidders are solely obligated to pay for all costs which may be incurred by the bidder or any third parties in connection with preparing the proposal.
- All proposals and supporting documentation shall become the property of WCS and shall be treated confidentially.
- Bidders are required to identify and disclose any actual or potential Conflict of Interest.

Criteria for Selection:

WCS' evaluation of proposals will be based on the criteria set out below. At the sole discretion of WCS, bidders may be selected for follow-up questions or to provide an oral presentation. WCS reserves the right to award the contract to the bidder whose proposal is deemed to be in the best interest of WCS. WCS will not award a contract to any bidder where there is indication of lack of business integrity.

Proposals will be evaluated based on the following criteria:

- Technical capability and solution suitability (40%).
- Experience and track record (20%).
- Cost-effectiveness and value for money (20%).
- Implementation timeline (10%).
- References and client feedback (10%).