



## Request for Proposal (RFP)

Date:

05/06/2024

Subject:

Hiring a wildfire management consultant

Reference #:

NSR\_PROC\_RFP 0001/2024

Introduction:

The Wildlife Conservation Society (WCS) is a US non-profit private organization established in 1895 that saves wildlife and wild places by understanding critical issues, crafting science-based solutions, and taking conservation actions that benefit nature and humanity.

In Mozambique, WCS partners with the Government of Mozambique in the co-management of Niassa Special Reserve (42,000km<sup>2</sup>) where widespread uncontrolled wildfires are a regular and significant management issue.

Background:

In 2021, WCS trialled aerial fire management operations utilising Raindance Aerial Incendiary technology to augment the effectiveness of graded firebreaks through burning adjacent blacklines approximately 200m wide.

To further improve wildfire management and support protected area management objectives, WCS is now interested in exploring the suitability of extending aerial fire management operations to implement strategic prescribed burning throughout the broader landscapes of Niassa Special Reserve.

Objective:

Support the planning, implementation and monitoring of aerial fire management operations, based on strategic prescribed burning at landscape scale, in selected

areas of Niassa National Reserve to demonstrate the suitability of the approach toward protected area management objectives.

**Deliverables:**

- Provide training and knowledge transfer in the principles and techniques of strategic prescribed early dry season burning to support protected area management objectives
- Integrate these principles and techniques into the planning, implementation and monitoring process of selected management / concession areas
- Provision of a Raindance Aerial Incendiary System to be used in a Squirrel AS350B2 helicopter for the duration of the exercise, and incendiaries to effectively cover a 2.000km<sup>2</sup> area.
- Provide field-based supervision and operational training of landscape scale prescribed burning from aerial platforms utilizing the Raindance Aerial Incendiary System
- Technical advice and support on remotely sensed fire information available for effective landscape scale prescribed burning operations.

**General Requirements**

- Master's or a higher degree in a natural resource management field
- Minimum of 15 years' experience in fire management with emphasis on landscape scale operational prescribed burning programs including aerial prescribed burning operations
- Extensive knowledge of protected area management issues and objectives in southern African or comparable settings
- Sound understanding of the fire ecology of miombo woodlands, with experience in or knowledge of the NSR being a distinct advantage
- Knowledge and experience in the use of remotely sensed fire information and GIS mapping
- Excellent oral and written skills in English and working knowledge of Portuguese.

**Period of Performance:**

The period of performance of any contract resulting from this solicitation is anticipated to be between the start and end dates listed below.

**Start Date: 15/06/2024**

**End Date: 31/07/2024**

**Proposal**

**Content:** All proposals must:

- Describe the qualifications, experience, and capabilities of the firm or individual consultant in providing the type of services being requested. Resumes and CVs of the Lead Consultant or any key personnel of the firm shall be submitted as attachment.
- Estimate the time length of time required to accomplish all requirements, with detail on field activity implementation dates.

- Contain a detailed cost breakdown with applicable taxes and other charges clearly identified. Consultants should provide their daily or hourly billing rate, or their proposed fixed fee for the requested deliverables.
- Provide at least 3 references of similar contracts with a description of the services provided, value of the contract, and the contract periods of performance.
- Include a contact name, email address, and telephone number to facilitate communication between WCS and the bidding firm or consultant.
- For proposals from a firm, provide a brief outline of the company and services offered, including:
  - Full legal name, jurisdiction of incorporation, and address of the company.
  - Full legal name and country of citizenry of company’s President, Chief Executive Officer, and/or all other principal officers of the company.
  - The year that the business was established.
- If a consortium of firms or a team of consultants submits a proposal jointly, the above information should be provided for each member of the team.

To ensure consideration, all quotes must be submitted in the following language and currency, and by the due date noted below:

Language: English/Portuguese  
 Currency: MZN

Submission  
 Instructions:

All proposals must be emailed to the address below with your proposal attached in one or more files (pdf preferred). DO NOT email your proposal to any other employee of WCS or deliver your proposal in hard copy to a WCS office. Failing to adhere to these instructions may make your proposal ineligible for consideration.

**Email:** jguernier@wcs.org

Order of Events:

This procurement will be administered in accordance with the following dates (Subject to change at WCS’s sole discretion)

Date	Event
17/05/2024	Last date that questions and notice of intent to bid will be accepted. Questions and answers will be distributed to all known interested parties, so questions should not disclose confidential information, and all interested parties should submit a notice of intent to bid by this deadline to ensure they receive a copy of WCS responses to questions.
N.A.	Questions and/or notice of intent to bid should be emailed to <a href="mailto:tbaira@wcs.org">tbaira@wcs.org</a>
20/05/2024	Date and answers to questions to questions will be distributed to all known prospective bidders.
22/05/2024	Last date for submission of proposals

Terms and  
 Conditions:

- The Request for Proposal is not and shall not be considered an offer by WCS.
- All responses must be received on or before the date indicated of the RFP. All late responses will be rejected.

- All unresponsive proposals will be rejected
- All proposals will be considered binding offers. Your proposal must be valid for acceptance for a minimum period of 90 days from the closing date of this solicitation.
- All awards will be subject to WCS contractual terms and conditions and contingent on the availability of donor funding.
- WCS reserves the right to accept or reject any proposal or cancel the solicitation process at any time, without assigning any reason, and shall have no liability to any vendors for such rejection or cancellation of the RFP.
- WCS reserves the right to accept all or part of the proposal when awarding the contract.
- All information provided by WCS in this RFP is offered in good faith. Individual items are subject to change at anytime and all known intended bidders will be provided with notification of the changes.
- WCS reserves the right to require any bidder to enter into a non-disclosure agreement.
- Bidders are solely obligated to pay for all costs which may be incurred by the bidder or any third parties in connection with preparing the proposal.
- All proposals and supporting documentation shall become the property of WCS and shall be treated confidentially.
- Bidders are required to identify and disclose any actual or potential Conflict of Interest.

Criteria for Selection:

WCS' evaluation of proposals will be based on the factors set out below. At the sole discretion of WCS, bidders may be selected for follow up questions or to provide an oral presentation. WCS reserves the right to award the contract to the bidder whose proposal is deemed to be in the best interest of WCS. WCS will not award a contract to any bidder where there is indication of lack of business integrity.

Max points	Criterion
25	Price, inclusive of all cost and taxes
40	Technical Proposal
20	Experience
15	Staff CVs